

Department	Public Studies	Major	All Majors					
Course Name	Communication Skills	Course Code	ENG 204					
Prerequisites	ENG 103 or ENG 113	Credit Hours CRH	3		CTH		4	
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Course Description:								
<p>This course is intended to provide Computing, IT and Communications trainees with opportunities to develop their communication skills by providing a comprehensive approach to speaking and listening competence. The course covers the major areas of speech production and the listening skills necessary to specifically improve speech production and generally improve listening ability. The major elements of English speech production are taught. Students will learn to integrate the essential elements of accurate pronunciation and speech and to listen for different tones in pronunciation that provide clues to meaning.</p>								
General Objective:								
<p>The general goal of this course is to develop students' oral communication skills and confidence to use English during study and express themselves in social contexts.</p>								
Detailed Objectives:								
Upon completion of this course, students should be able to demonstrate their ability to:								
1-	Improve ability to speak English more clearly and accurately.							
2-	Attach correct sounds to difficult spelling patterns.							
3-	Hear the difference between similar consonants and vowels and speak them correctly.							
4-	Hear and speak accurate word endings using appropriate stress.							
5-	Identify and speak the correct number of syllables, rhythm, and intonation patterns.							
6-	Identify and accurately change intonation patterns to indicate different meanings, such as question, statement, and contrast, etc.							
7-	Listen to a variety of short dialogues and respond appropriately.							
Safety Procedures:								
1-	The interns must follow the instructions of safety.							
2-	The interns must follow the Islamic ethics in maintaining the cleanliness and safety of the place.							

SYLLABUS		
Hours	Contents	Instructional Objectives In each unit students will learn and practice the following language functions and skills:
4	Getting Started <ul style="list-style-type: none"> • Listening Tasks • Speaking Tasks 	Listening activities <ul style="list-style-type: none"> • Answer basic questions in a classroom context • Listen to a very short dialogue • Listen and match answers with yes/no questions Speaking activities <ul style="list-style-type: none"> • Ask yes/no questions • Speak to a partner • Answer the partner's own questions • Get to know other students in the classroom through asking questions
4	Unit 1 <ul style="list-style-type: none"> • Listening Tasks • Speaking Tasks <p>Self-study exercises p106</p>	Listening activities <ul style="list-style-type: none"> • Spell basic words, e.g. names and numbers • Match spoken words with the appropriate pictures • Listen and fill in missing information Speaking activities <ul style="list-style-type: none"> • Speak to other students, ask them about personal information, write it down in a card • Use a set of multi-word units Play a language game with 2-4 partners. This game involves turn taking and matching information • Do a spelling homework, then ask partners to spell some of the words
4	Unit 2 <ul style="list-style-type: none"> • Listening Tasks 	Listening activities <ul style="list-style-type: none"> • Ask some wh-questions • Listen to a conversation then practice with a partner

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Hours	Contents	Instructional Objectives In each unit students will learn and practice the following language functions and skills:
	<ul style="list-style-type: none"> Speaking Tasks <p>Self-study exercises p107</p>	<ul style="list-style-type: none"> Fill in blank cards Listen and check the correct information <ul style="list-style-type: none"> Speaking activities Ask a partner yes/no questions Fill in blank boxes by talking to a partner Carry out structured conversations with partners Ask and answer wh-questions about countries, nationalities, and languages
4	<p>Unit 3</p> <ul style="list-style-type: none"> Listening Tasks Speaking Tasks <p>Self-study exercises p108</p>	<p>Listening activities</p> <ul style="list-style-type: none"> Ask wh-questions Listen to a conversation about prepositions of place Use vocabulary related to locations and objects Listen and circle the matching pictures Listen and circle 'true' or 'false' <p>Speaking activities</p> <ul style="list-style-type: none"> Ask and answer questions about people and locations in a picture and compare them with people and objects in a similar picture Write questions and answers on items in a picture, then discuss them with a partner Homework: use models provided to write questions and answers
4	<p>Unit 4</p> <ul style="list-style-type: none"> Listening Tasks Speaking Tasks 	<p>Listening activities</p> <ul style="list-style-type: none"> Answer questions about actions being done at the present time Listen and match names to people in a picture Check comprehension of sentences through T/F

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Hours	Contents	Instructional Objectives In each unit students will learn and practice the following language functions and skills:
	Self-study exercises p109	<p>Speaking activities</p> <ul style="list-style-type: none"> • Use the present continuous tense • Say as many sentences as possible using pictures • Find 3 people in a picture and write 3 sentences about each
4	<p>Unit 5</p> <ul style="list-style-type: none"> • Listening Tasks • Speaking Tasks 	<p>Listening activities</p> <ul style="list-style-type: none"> • Look at pictures and answer relevant questions • Guess the questions of the answers given by a classmate • Listen and identify the right picture, and write keywords for each <p>Speaking activities</p> <ul style="list-style-type: none"> • Give directions to locate objects in a picture • Act actions, and other students guess the actions • Play a language game that involves asking and answering questions
4	<p>Unit 6</p> <ul style="list-style-type: none"> • Listening Tasks • Speaking Tasks 	<ul style="list-style-type: none"> • Listening activities • Ask more wh-questions • Use adverbs of frequency • Identify occupations through descriptions and pictures <ul style="list-style-type: none"> • Speaking activities • Use the simple present tense • Ask yes/no questions about occupations

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Hours	Contents	Instructional Objectives In each unit students will learn and practice the following language functions and skills:
	Self-study exercises p110	<ul style="list-style-type: none"> • Role play an occupation, talk to classmates about it, and answer their questions • Take turns with a partner to fill in a chart • Write 6-10 sentences about people in pictures (occupations)
4	Unit 7 <ul style="list-style-type: none"> • Listening Tasks • Speaking Tasks Self-study exercises p111	Listening activities <ul style="list-style-type: none"> • Listen to wh-questions and answers • Match numbers with activities • Listen and write notes and answers of where, how often, when, and who about each activity • Use vocabulary related to free time activities Speaking activities <ul style="list-style-type: none"> • Read wh-questions and possible answers • Ask wh-questions with classmates • Use the present tense to express habitual activities • In groups, ask wh-questions and guess answers
4	Unit 8 <ul style="list-style-type: none"> • Listening Tasks • Speaking Tasks Self-study exercises p112	Listening activities <ul style="list-style-type: none"> • Listen and match items with those in the listening task • Listen for specific vocabulary • Speaking activities <ul style="list-style-type: none"> • Use vocabulary related to what people have. • Work with a partner to match two identical pictures with missing information. • Walk around and practice yes/no questions. • Listen to things, and then talk about them to classmates.

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Hours	Contents	Instructional Objectives In each unit students will learn and practice the following language functions and skills:
4	<p>Unit 9</p> <ul style="list-style-type: none"> • Listening Tasks • Speaking Tasks <p>Self-study exercises p113</p>	<p>Listening activities</p> <ul style="list-style-type: none"> • Listen to conversations about buying and selling things • Use vocabulary related to things in different stores <p>Speaking activities</p> <ul style="list-style-type: none"> • Role play shoppers and salespeople • Ask and answer questions about items and prices with a partner • Re-arrange lines of a conversation, and label each line with 'customer' or 'salesperson'
4	<p>Unit 10</p> <ul style="list-style-type: none"> • Listening Tasks • Speaking Tasks 	<p>Listening activities</p> <ul style="list-style-type: none"> • Practice asking and answering questions with the class • Listen to conversations, choose the matching pictures, and write keywords for each picture <p>Speaking activities</p> <ul style="list-style-type: none"> • Choose a picture and make up a statement or a sentence, and other students discover what is in that picture • Act out an action; other students guess what that action is • Play a game of choosing 2 numbers and try to match a question with an its answer

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Hours	Contents	Instructional Objectives In each unit students will learn and practice the following language functions and skills:
4	<p>Unit 11</p> <ul style="list-style-type: none"> • Listening Tasks • Speaking Tasks <p>Self-study exercises p114</p>	<p>Listening activities</p> <ul style="list-style-type: none"> • Answer questions using the past tense • Use new vocabulary related to places • Listen to conversations about where people were, and place appropriate numbers next to each picture • Ask and answer questions 'Where were/was...' <p>Speaking activities</p> <ul style="list-style-type: none"> • Use vocabulary related to daily activities • Write sentences about activities he/she did in their vacation • Write days and dates of his/her classmates activities in the past • Write 7 sentences about where he/she was and what he/she did, then show their answers to classmates
4	<p>Unit 12</p> <ul style="list-style-type: none"> • Listening Tasks • Speaking Tasks <p>Self-study exercises p115</p>	<p>Listening activities</p> <ul style="list-style-type: none"> • Listen to a dialogue (did, why did, etc.) • Listen and number things on a shopping list <p>Speaking activities</p> <ul style="list-style-type: none"> • First student chooses a picture and talks about what he/she did, second student repeats the same sentence, chooses another sentence, and adds another sentence, and so on • Ask and answer questions about what people did in pictures • Find a picture of his/her own and describe what people did in the past • Practice yes/no questions in the past

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Hours	Contents	Instructional Objectives In each unit students will learn and practice the following language functions and skills:
	<p>Unit 13</p> <ul style="list-style-type: none"> • Listening Tasks • Speaking Tasks <p>Self-study exercises p116</p>	<p>Listening activities</p> <ul style="list-style-type: none"> • Listen to a dialogue and practice with a partner (present continuous) • Listen and choose the matching activity • Use vocabulary related to actions and activities <p>Speaking activities</p> <ul style="list-style-type: none"> • Fill in boxes with suitable activities, and ask and answer related questions with a partner • Fill in a personal diary for future events, and discuss with partners • Write sentences about certain activities, and ask and answer yes/no questions (present continuous)
4	<p>Unit 14</p> <ul style="list-style-type: none"> • Listening Tasks • Speaking Tasks <p>Self-study exercises p117</p>	<p>Listening activities</p> <ul style="list-style-type: none"> • Listen to a dialogue (modals) • Listen and match the right number for each picture • Listen again to structured/controlled conversations and fill in missing words <p>Speaking activities</p> <ul style="list-style-type: none"> • Role play a phone call conversation and ask and answer questions about people • Write different replies to phone calls with partners and take turns

SYLLABUS		
Hours	Contents	Instructional Objectives In each unit students will learn and practice the following language functions and skills:
4	Unit 15 <ul style="list-style-type: none"> • Listening Tasks • Speaking Tasks 	Listening activities <ul style="list-style-type: none"> • Look at pictures and answer questions, read out the answers, and other students guess the questions (different tenses as a revision) • Listen to conversations (book closed), and then attach numbers and key words to pictures (book open) Speaking activities <ul style="list-style-type: none"> • Choose one verb and use it in different tenses (i.e. yesterday, now, tomorrow, and everyday), then next student repeats the same sentences and adds more sentences about a different verb, and so on • Act out an action until other partners identify it • Ask and answer yes/no questions (different tenses) • Match answers with questions asked by a partner
64	Total	

Textbooks	Wilson, W. & Barnard, R. (2008). Fifty-Fifty, Intro. Pearson Longman
Additional Readings and Teaching Aids.	<ol style="list-style-type: none"> 1. Companion website: http://www.fifty-fifty-series.com 2. The website contains self-study exercises and downloadable audio material
References:	English/English/Arabic Dictionary

Recommendations for Instructors:

- Teachers are advised to use additional supplementary materials (as needed) based on the communication needs of their students.
- It is also recommended to make use of the students' knowledge of the subject matter in their major in order to boost their self confidence and use their technical knowledge to develop communication in class.
- The use of PowerPoint and other teaching aids is highly recommended.
- Authentic Communicative activities in this book are very important tools to develop the students' communicative competence. Based on the student's field of training, using more relevant authentic communicative activities will prove useful.