

Department	General Studies	Major	All Majors						
Course Name	English Language 1	Course Code	ENGL 101						
Prerequisites	None	Credit Hours CRH	3		CTH			4	
			L	3	P	0	T	1	
Course Description:									
This course provides trainees with a solid foundation of basic sentence form and function. It concentrates on grammatical structures, vocabulary expressions often used in technical and professional contexts.									
General Objective:									
The course aims to consolidate student's previous knowledge of English, and bring it up to a pre-intermediate level which enables them continue courses related to their particular majors.									
Detailed Objectives:									
By the end of the course, trainees will demonstrate their abilities to do the following :									
1-	Communicate using work and major-related technical terms and vocabulary.								
2-	Understand simple dialogues, instructions, and descriptions about simple technical topics, objects and processes								
3-	Read various types of technical texts and charts with reasonable comprehension using a variety of reading skills such as skimming, scanning, and reading for details.								
4-	Utilize all available information such as graphs, charts, diagrams, and pictures to understand texts.								
5-	Write short guided texts using relevant vocabulary, basic sentence structure, reasonably correct spelling, and punctuation.								
Safety Procedures:									
1-	The interns must follow the instructions of safety.								
2-	The interns must follow the Islamic ethics in maintaining the cleanliness and safety of the place.								

SYLLABUS		
Hours	Contents	Instructional Objectives Students will learn and practice the following Language forms and functions:
8	Unit 1: Check up 1.1 Basics: meeting people, using forms, following instructions 1.2 Letters & numbers: exchanging info, using forms, units of measurement 1.3 Dates & time: numbers, travel arrangements	<ul style="list-style-type: none"> • Use of Verb Be in meeting people • Vocabulary: basic verbs, tool names, and prepositions • Fill out business cards with personal details • Practice technical abbreviations • Listen for specific info using context clues • Read and fill out charts with dates & times • Express time in 12/24 hour formats
8	Unit 2: Parts (1) 2.1 Naming: identifying parts 2.2 Assembling: using checklists, identifying what you need for a job, using an instruction manual 2.3 Ordering: using voicemail, ordering by phone, introducing yourself and others	<ul style="list-style-type: none"> • Identify different parts of something • Vocabulary: different parts and tools. • Ask: "What's this (that) called?" • Follow instructions in a manual • Learn verbs: tighten, loosen, etc • Take notes from phone messages • Make orders on the phone
4	Review Unit A: Trainees will review and practice form, meaning, and use of the instructional content of units 1 & 2.	<ul style="list-style-type: none"> • Ask questions • Negate statements • Use contractions in writing • Use DO/BE in questions. • Read numbers, date, time (12/24 hr) • Vocabulary: verbs in instructions, word meaning according to context & field.
8	Unit 3: Parts (2) 3.1 Tools: describing components, using a product review 3.2 Functions: Saying what things do, describing a product, talking about people's jobs 3.3 Locations: saying where things are	<ul style="list-style-type: none"> • Make yes/no questions in simple tense • Vocabulary: parts and important tools • Read about features of a product • Identify what things (devices) do • Use prepositions to express locations • Use "where" to ask about location
8	Unit 4: Movement	<ul style="list-style-type: none"> • Use adverbs to describe direction of movement.

SYLLABUS		
Hours	Contents	Instructional Objectives Students will learn and practice the following Language forms and functions:
	<p>4.1 Directions: describing direction of movement</p> <p>4.2 Instructions: using an instruction manual</p> <p>4.3 Actions: using an instruction manual, giving and following instruction, explaining what happens</p>	<ul style="list-style-type: none"> • Use “can” and “can’t” in statements and question • Listen for numbers • Identify pronoun reference • Follow instructions from an instruction manual • Interpret diagrams • Write short instructions • Use “when clause” to describe actions
4	<p>Review Unit B:</p> <p>Trainees will review and practice form, meaning, and use of the instructional content of units 3 & 4.</p>	<ul style="list-style-type: none"> • Ask questions in the present simple • Form negative and positive sentences • Distinguish between short and long answers to yes/no questions • Use correct form of first person singular verbs in the present simple • Name basic parts and tools • Guess the name of different devices from description • Use helping verbs and main verbs correctly in the present simple tense • Recognize silent letters in words • Use “a”, “an” and “some” with singular/plural nouns • Practice verbs of movement and adverbs of direction
8	<p>Unit 5: Flow</p> <p>5.1 Heating system: explaining fluid movement around a system, using a flow chart</p> <p>5.2 Electrical circuit: explaining how an electrical circuit works</p> <p>5.3 Cooling system: explaining how cooling systems work, describing everyday routine</p>	<ul style="list-style-type: none"> • Follow reference words • Follow a flow chart • Use the present simple with first person singular • Prepositions of movement • Follow electrical symbols • Vocabulary: electrical terms and abbreviations • Use conditional “if” • Convert temperatures, Fahrenheit to Celsius • Vocabulary: words related to cooling systems

SYLLABUS		
Hours	Contents	Instructional Objectives Students will learn and practice the following Language forms and functions:
8	<p>Unit 6: Materials</p> <p>6.1 Materials testing: giving a demonstration, explaining what you're doing</p> <p>6.2 Properties: describing the properties of materials.</p> <p>6.3 Buying: using a customer call form, buying and selling by phone, checking, starting a phone call .</p>	<ul style="list-style-type: none"> • Vocabulary: action verbs: bend, cut, compress, etc. • Present continuous: statements and question formation • Vocabulary: materials: ceramic, aluminum, diamond, etc. • Follow correct stress in pronouncing different materials. • What's this made of? • Vocabulary: materials feature: tough, soft, brittle, light, etc. • Take notes from a phone conversation
4	<p>Review Unit C:</p> <p>Trainees will review and practice form, meaning, and use of the instructional content of units 5 & 6.</p>	<ul style="list-style-type: none"> • Practice giving and following instructions • Practice the present simple and the present continuous • Identify the name of equipment from description • Practice "if" conditionals • Identify the name of materials from description • Identify the meaning of technical prefixes: poly-, sol-, etc.
4	Final Exam	
64	Total	

Textbooks	Bonamy, D. (2008) Technical English 1.
Additional Readings and Teaching Aids.	<ol style="list-style-type: none"> 1. Course Book Audio CD. 2. Workbook with Audio CD
References:	Oxford Word Power Dictionary