

<b>Department</b>	Public Studies	<b>Major</b>	All Majors					
<b>Course Name</b>	Learning Skills	<b>Course Code</b>	LEAS 101					
<b>Prerequisites</b>	None	<b>Credit Hours CRH</b>	2		CTH		2	
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### Course Description:

The Learning Skills course shows its concept, conditions, features and factors that lead to improve it. It explains to interns how to identify their style of learning and choose the methods of thinking that suit them to make them learn in a way that applies on their abilities. In addition, it discusses the different types of learning, such as self-learning and its methods, active learning and its elements ... etc. The course provides the skills of effective memorization, the most important thing are mind maps and conceptual maps. The course deals with the skills of thinking in terms of the concept of thinking, levels and patterns patterns. Over more, it describes the creative thinking and the critical thinking in terms of their methods of development, addresses, skills and strategies. The course supports the development of research skills and methods to the trainee and qualified them to prepare for the tests.

### General Objective:

It improves the Learning and thinking skills of the interns in terms of prepare them to bear the responsibility of their education and increase their self-confidence of their capabilities to successful.

### Detailed Objectives:

#### Trainee will be able to:

- 1- Identify the basic concepts that associate with learning correctly.
- 2- Distinguish the types of learning easily.
- 3- Distinguish between different thinking skills properly.
- 4- Work on effective memorization skills in a correct way.
- 5- Use the skills of writing and reading in a good way.
- 6- Identify time management methods and use it correctly.
- 7- Apply research skills correctly.
- 8- Exams preparation skills will apply correctly.

### Safety Procedures:

- 1- The interns must follow the instructions of safety.
- 2- The interns must follow the Islamic ethics in maintaining the cleanliness and safety of the place.

Detailed of Theoretical Contents		
Hours	Contents	Assessment Tools
4	<b>The basics of Learning:</b> <ul style="list-style-type: none"> <li>• The concept of Learning.</li> <li>• Education and learning.</li> <li>• Learning characteristics.</li> <li>• Learning conditions.</li> <li>• Education improvement factors.</li> </ul>	Exams and oral tests Exams and editorial tests Practical performance
6	<b>The types of Learning:</b> <ul style="list-style-type: none"> <li>• The traditional Learning.</li> <li>• Self-Learning.</li> <li>• e-learning.</li> <li>• Blended learning.</li> <li>• Active learning.</li> <li>• Collective learning.</li> </ul>	Exams and oral tests Exams and editorial tests Practical performance
6	<b>Thinking skis:</b> <ul style="list-style-type: none"> <li>• What is thinking?</li> <li>• Thinking levels.</li> <li>• Patterns of thinking.</li> <li>• Ways to develop thinking skill.</li> <li>• Creative thinking.</li> <li>• Critical thinking and problem solving.</li> </ul>	Exams and oral tests Exams and editorial tests Practical performance
4	<b>Memorization and Motivation:</b> <ul style="list-style-type: none"> <li>• The Concept of memorization.</li> <li>• Characteristics of effective memorization.</li> <li>• Rules of effective memorization.</li> <li>• Obstacles of the memorization.</li> <li>• Mind maps.</li> <li>• Concepts maps.</li> </ul>	Exams and oral tests Exams and editorial tests Practical performance
4	<b>The Skills of Reading and writing:</b> <ul style="list-style-type: none"> <li>• Reading types.</li> <li>• Reading purposes.</li> <li>• The basics of effective reading.</li> <li>• Reading improvement strategies.</li> <li>• Take notes while reading.</li> <li>• The skill of writing and summarizing.</li> </ul>	Exams and oral tests Exams and editorial tests Practical performance
2	<b>Time Management:</b> <ul style="list-style-type: none"> <li>• Time management.</li> <li>• Effective time management strategies.</li> <li>• Dealing with stress.</li> </ul>	Exams and oral tests Exams and editorial tests Practical performance

Detailed of Practical Contents		
Hours	Contents	Assessment Tools
4	<b>Research Skills:</b> <ul style="list-style-type: none"> <li>• The concept of research.</li> <li>• Identify the research problem.</li> <li>• The strategies of information research.</li> <li>• Libraries and information sources.</li> <li>• Digital libraries and search engines and the ways of use them.</li> <li>• Research ethics&gt;</li> </ul>	Exams and oral tests Exams and editorial tests Practical performance
2	<b>Exam Predisposition:</b> <ul style="list-style-type: none"> <li>• Skills of the exam predisposition from the first day of the semester.</li> <li>• Skills of the exam predisposition before its time.</li> <li>• The skills of the last 24 hours before the exam.</li> <li>• The skills while- exam.</li> </ul>	Exams and oral tests Exams and editorial tests Practical performance

Textbooks	<ul style="list-style-type: none"> <li>• Herman ,D.;Raybeck, D. &amp; Gutman, D.(1996 ): Improving student memory. Toronto:Hogrefe&amp;Huber publishers</li> </ul>	
	<ul style="list-style-type: none"> <li>• Rebert.S (2003).Power Learning :Strategies For Success in College and in Life.2th edition.Boston:McGrawe Hill.</li> </ul>	
	<ul style="list-style-type: none"> <li>• ترلينج، بيرني؛ فادل، تشارلز. (٢٠١٣). مهارات القرن الحادي والعشرين التعلم للحياة في زمننا. ترجمة بدر بن عبدالله الصالح. الرياض: جامعة الملك سعود للنشر. (الكتاب الأصلي منشور ٢٠٠٩).</li> </ul>	
	<ul style="list-style-type: none"> <li>• القرني ، يعن الله وآخرون .(٤٣٣ هـ). مهارات التعلم والتفكير. تحرير د. نوح الشهري . دار حافظ للنشر والتوزيع .الطبعة الأولى.</li> </ul>	
	<ul style="list-style-type: none"> <li>• سعادة، جودت أحمد .(٢٠١١). تدريس مهارات التفكير مع مئات الأمثلة التطبيقية. عمان : دار الشروق.</li> </ul>	
	<ul style="list-style-type: none"> <li>• فراي، رون .(٢٠١٣).كيف تذاكر. الرياض: مكتبة جرير.</li> </ul>	
	<ul style="list-style-type: none"> <li>• محمود، إبراهيم وجيه . (٢٠١٤).التعلم أسسه ونظرياته وتطبيقاته.دار المعرفة الجامعية.</li> </ul>	